

# REQUEST FOR PROPOSAL (RFP)

## Interactive Flat Panel Display Purchase

### Collins-Maxwell Community School District

Issue Date: May 29, 2026  
RFP Number: CM-CSD-IFP-2026-01

## 1. Introduction

The Collins-Maxwell Community School District (“District”) is soliciting proposals from qualified vendors for the purchase, delivery, installation, and optional training associated with interactive flat panel displays, signage displays, mobile display stands, and compatible VESA brackets.

### District Information

Collins-Maxwell Community School District  
400 Metcalf St  
Maxwell, IA 50161

## 2. Purpose

The purpose of this RFP is to obtain competitive pricing and services for interactive classroom display technology that supports instruction, collaboration, and student engagement throughout the District.

The District intends to purchase:

- • Twenty-one (21) 75” Newline Q-Pro Interactive Flat Panels or Equivalent
- • Two (2) 65” Newline Q-Pro Interactive Flat Panels or Equivalent
- • Three (3) 50” Newline STV+ Displays or Equivalent
- • Three (3) 65” Newline STV+ Displays or Equivalent
- • Three (3) 50” Newline STV+ Displays or Equivalent
- Ten (10) BalanceBox Mobile Display Stands
- Twenty-two (22) BalanceBox compatible VESA brackets
- Installation and setup services
- • Basic user training
- Warranty and support services
- Deliver all equipment to Collins-Maxwell Community School District, 400 Metcalf St, Maxwell, IA 50161.
- Coordinate delivery dates with District personnel.

- Vendor is responsible for freight, handling, unloading, and inside delivery.

### **C. Installation & Setup**

- Assemble and configure all mobile carts.
- Securely install displays on carts.
- Ensure safe mobility and locking functionality.
- Install all required accessories and cabling.
- Verify proper operation prior to project completion.
- Remove and dispose of all packaging materials.

### **D. Training**

- Provide basic on-site or virtual training for instructional staff covering device operation, annotation tools, wireless sharing, mobility and cart safety, and basic troubleshooting.

### **E. Warranty & Support**

- Provide manufacturer warranty details.
- Provide technical support contact information and service response expectations.
- Provide optional extended warranty pricing.

## **4. Minimum Specifications**

### **Interactive Flat Panel Requirements**

Preferred models: Newline Q-Pro Interactive Flat Panels, Newline STV+ Displays, BalanceBox Mobile Display Stands, and compatible VESA brackets or approved equivalents.

- 75-inch UHD display
- 4K resolution
- Multi-touch capability (minimum 20 touch points)
- Android operating system
- Integrated speakers
- Wireless screen sharing capability
- Anti-glare tempered glass
- OPS slot compatibility
- HDMI, USB-C, USB, and LAN connectivity
- Integrated whiteboarding functionality
- Energy Star compliant

### **Mobile Display Stand Requirements**

- Fully compatible with 75" interactive flat panels
- Support the weight and dimensions of the proposed display
- Include locking wheels/casters
- Provide stable mobility for classroom use

- Include integrated cable management
- Allow ergonomic viewing or height adjustment
- Meet applicable safety standards

The District expects all proposed equipment to be fully classroom-ready and compatible with standard K–12 instructional environments.

## 5. Vendor Qualifications

- Company overview
- Relevant K–12 installation experience
- References from at least three school districts
- Authorized reseller or manufacturer partner status
- Description of support capabilities

## 6. Proposal Requirements

- Cover Letter
- Company Information
- Product Specifications
- Installation & Setup Plan
- Training Plan
- Warranty Information
- Pricing
- References
- Exceptions or Deviations

Proposal responses should be concise, clearly organized, and submitted in PDF format.

## 7. Pricing Requirements

- Unit pricing for displays
- Unit pricing for mobile carts
- Extended pricing
- Installation/setup costs
- Shipping/freight
- Training costs
- Optional accessories
- Optional extended warranties
- Any applicable discounts

Pricing shall remain valid for a minimum of ninety (90) days.

## 8. Evaluation Criteria

Criteria	Weight
----------	--------

Cost	35%
Product Compliance	25%
Installation & Support	20%
Vendor Experience	10%
References	10%

The District reserves the right to reject any or all proposals and to request clarification or additional information from vendors.

## 9. Timeline

Milestone	Date
RFP Issued	May 29, 2026
Questions Due	June 5, 2026
Proposal Due Date	June 12, 2026
Vendor Selection	June 17, 2026
Installation Completion Target	August 14, 2026

## 10. Submission Instructions

Submit sealed proposals by mail or in person to:

Brett Fricke – RFP RESPONSE  
 Collins-Maxwell Community School District  
 400 Metcalf St  
 Maxwell, IA 50161

Envelope Label:  
 RFP Response – Interactive Flat Panels

Proposals must be received no later than 12:00 PM (Noon) on June 12, 2026. Late submissions may not be considered or opened.

## 11. Terms & Conditions

- The District reserves the right to accept or reject any proposal.
- The District may request additional information or clarification.
- All costs associated with proposal preparation are the responsibility of the vendor.
- The selected vendor must comply with all applicable federal, state, and local regulations.
- Vendor personnel performing on-site work shall comply with all District safety and visitor procedures.
- The District is tax exempt where applicable.

## 12. Contact Information

Brett Fricke  
 Collins-Maxwell Community School District  
 400 Metcalf St  
 Maxwell, IA 50161  
 Email: bfricke@cmspartans.org