



Guidelines for Medications at School

- Any student needing to take medication during school hours must have a Medication Authorization form completed and signed by the parent or guardian and also the physician/prescribing healthcare provider.
- All medication must be in the container in which it was dispensed by the pharmacist or healthcare provider.
- The label must include the student's name, drug name, dosage, date, directions, and prescribing provider's name.
- The medication and Medication Authorization form must be brought together to the school by a parent or responsible party.
- If you would like your child to receive over-the-counter medication as needed, please fill out the Permission for OTC Medication form.
- No new medication can be given until the school nurse has reviewed it and checked it in.
- Routine injectable medication can only be given by a school nurse, parent, or self-administered by the student.
- Changes in medication must be provided by the healthcare provider.
- All medication orders must be renewed each school year.
- Parents will be notified at the end of the school year to pick up all remaining medications at the end of the school year. If medications are not picked up by the last day of school, the medication will be destroyed.